



**THE BANK OF NEVIS LTD
BROKERAGE DEPARTMENT**

Tel: (869) 469-5564/5796 Fax: 469-1039/5798

e-mail: info@thebankofnevis.com swift: BNEVKNNE

Dear Customer,

Please find enclosed the Brokerage Account Opening forms company accounts.

1. New Customer Account Form. Please complete sections B2, C2, E3, F, and I.
2. Broker Settlement Deduction Order
3. Business Information Questionnaire
4. Corporate Resolution (**please print on the company's letterhead**)
5. Payment Option Form (*required for dividend or interest payments*). If the company already own shares in an ECSE listed company and you would like for the shares to be held in an existing registry account, please indicate the registry account number and investor ID on the form. If not, a registry account and investor ID will be provided.
6. Large transaction form (to be completed for investments of EC\$27,000 and more or US\$10,000 and more).
7. Corporate Resolution
8. Certificate of Officers and Directors

Please note that where these forms are not completed in the presence of one of our Licensed Associates, then your signatures will need to be notarized by a notary public and the original forms forwarded to our office.

In addition to completing the above referenced forms, the following documents are also required to establish the brokerage account:

1. Two (2) forms of Government issued identification (ID) including any of the following: **NB: Notarized copies are required if originals are not presented to one of our Licensed Associates:**
 - Passport – *This **MUST** be submitted if you do not reside in the Federation of St. Kitts and Nevis*
 - Driver's License
 - Social Security Card
 - National Identification Card

- Electors Identification Card
 - Alien Registration Card (Green Card)
 - Military ID Card
 - Nevis Island Administration Work Permit ID Card
2. Documentary evidence of the permanent addresses of each signatory. These may include any one of the following: **NB: A notarized copy is required if the original is not presented to one of our Licensed Associates:**
- Property tax bill
 - Utility bill
 - Bank Statement
 - Credit Card Statement
 - Rental Agreement
3. Two (2) professional references including any of the following – *only required if you do not reside in the Federation of St. Kitts and Nevis*
- Banker’s reference
 - Accountant’s character and/ or business reference
 - Solicitor’s character and/ or business reference

Our commission structure is as follows on the trade value (EC\$). Please note that these rates are subject to change.

<u>Equities</u>	<u>Commission</u>
Up to \$5,000	2.5%
\$5,001 - \$10,000	2.0%
\$10,001 - \$50,000	1.5%
\$50,001 - \$250,000	1.0%
\$250,001-\$500,000	0.75%
\$500,001 - \$1,000,000	0.70%
Over \$1,000,000	0.65%

<u>Treasury Bills/ Bonds</u>	<u>On The ECSE</u>	<u>Off Market</u>
Up to \$10,000	1.0%	0.50%
\$10,001 - \$100,000	0.75%	0.35%
\$100,001 - \$250,000	0.60%	0.25%
\$250,001 - \$500,000	0.55%	0.15%
\$500,001 - \$1,000,000	0.50%	0.10%
Over \$1,000,000	0.45%	0.0875%

Please note that a Value Added Tax (VAT) of 17% will be charged on the commission.

ECSE Fees

- Retail Trades - 0.30%, subject to a minimum of \$12.00
- Block Trades (above 10,000 shares):
 - Up to a value of \$1M – 0.30%, subject to a minimum of \$45.00
 - Excess over a value of \$1M – 0.20%, subject to a maximum of \$10 million
- Notes and Bonds – 0.075%, subject to a minimum of \$12.00
- Treasury Bills – 0.030%, subject to a minimum of \$12.00
- Remnant orders (shares being sold or purchased in portions) attract additional fees. Contact us for further information.

Please contact our office at 1-869-469-5564 if you have any difficulty completing the forms or for clarification with regards to the above fees

Regards

Contact Information

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